

## NOVEMBER 14, 2016 PTO MEETING + AGENDA

### *PRESIDENT REPORT - KAREN FLEMING / TARA AVILES*

- Memorial Garden - Shelly Smith + Amy McNamara - new chairs are needed for next year.
- Site Council - 1. New pickup process / 2. Keeping the Kindness theme / 3. Room parent volunteer sheets to be sent home after Back To School so they stand out / 4. Room useage forms to be done over the summer - facilities request forms need a date and estimated time (not custodial forms).
- Trenton Thunder date - June 10, 2017 w/ fireworks.

### *VP OF ACTIVITIES - HEIDI BOURKE*

- Feedback:
  - Pumpkin Palooza - Shannon R. is chairing (last year) - ran very smoothly.
  - Kids' Paint Night - do we need a volunteer for future paint nights.
  - Theater Week update - no chair; Heidi to handle admin work.
  - Next Assembly - end of February.
  - Bingo Night - chair is Lisa Gonzalez; possibly do a candy bar bingo.
  - Forms
    - \* Facility requests - done.
    - \* Bob forms - chairs are responsible for handling.
    - \* Fire Inspection Forms - chairs to handle if required.

### *VP OF FUNDRAISING - MAUREEN MITCHELL*

- Ladies' Night - broke \$10K; possible early bird drawing next year.
- Square 1 Art - numbers are down from last year though \$ is equal; continuing it with new art teacher upon Wilkinson's retirement.
- Upcoming Event
  - Holiday Shop (12.5 - 12.9) - Jen Chinn has set everything up.
  - Winter Plant Sale (12.8) - Form due 1st; truck drop off at 4am; pick up 6-8am.
  - Barnes & Noble and Dine Out @ Smashburger - 12.14
  - Chick-fil-A Fundraiser - 12.23 / Jess Noguera chair.
- Dad's Night Out Fundraiser - 1.21

*TREASURER - JEN CHINN (MAUREEN MITCHELL reporting out)*

- Budget Review

*CORRESPONDING SECRETARY - NORA PLATT/VALARIE OSWORTH*

- Harvest Luncheon (11.18) - super hero theme

*RECORDING SECRETARY*

- No report

*PARLIAMENTARIAN - CATHY BAILEY*

- No report