

## SEPTEMBER 2017 PTO Board Meeting - Executive

### PRESIDENT - MAUREEN MITCHELL

- OLD BUSINESS
  - PTO President's Meeting: district working on vision statement; bond ordinance being proposed for facility improvement among schools (taking into consideration full-time kindergarten); kindergarten teachers being trained in best practices.
  - BOE Vision Meetings: collaborating on district vision statements and noting key elements of importance.
  - Speaker for April PTO general meeting: looking for possible suggestions
  - Gaga Pit: huge hit; needs handicap accessibility; considering adding a second pit with accessibility which will cost over \$2K.
  - Ladies' Night recap: income \$18,820, expenses \$7,478 - walked away with over \$10K; wine + desserts were donated; received a lot of sponsors and the photobooth was covered.
  
- NEW BUSINESS
  - Resignation of co-VP Fundraising, Katie Lauer

### VP OF ACTIVITIES - HEIDI BOURKE

- Cookie Social - 1.10.18
- Theater Week - 1.16-26.18, Willy Wonka organized by Standing Ovation.
- Snowball - 2.02.18 at Hillside Elementary
- Spring Social - 3.08.18 evening skate, 6.30-8.30pm at International Skate Center in Mount Laurel; last skate event had over 80 attendees.
- Mother-Son Night - 3.23.18 - tentatively at Big League Dreams - also checking out new Warrior Gym.

### VPS OF FUNDRAISING - RENEE HERKLOZ

- Ladies' Night 2018 - November 2nd. \*\*\*see above for recap\*\*\*
- Holiday Sale - brought in \$700.
- Poinsettia Sale - \$112.55
- Previous dine out nights at Iron Hill and Smash Burger - still awaiting donation checks and final amount pending.
- Dad's Night Out - 1.20.18 @ GPI 7-9pm

### TREASURER - WHITNEY MICKNO

- Budget - to be updated and emailed.

CORRESPONDING SECRETARIES - VALARIE OSWORTH + NORA PLATT

RECORDING SECRETARY

- Website - up-to-date - if additional info needed, please contact

PARLIAMENTARIAN - JEN CHINN

- Nominating committee discussion for April Board election.
- Adding Assistant Treasurer position to board as a check/balance for Treasurer which will be a 2-year term and not elected the same year as Treasurer.
- Other positions up for election: Corresponding Secretary, Recording Secretary, VP Activities and Parliamentarian.

## JANUARY 2018 PTO BOARD AGENDA & GENERAL MEMBERSHIP MEETING MINUTES

### PRESIDENT - MAUREEN MITCHELL

- Call meeting to order
- Parliamentarian roll call of board members
- Accepting the Resignation of Katie Lauer, co-VP Fundraising
- PTO Presidents' Meeting recap:
  - Vision Meetings
  - Human Trafficking info session scheduled

### FACULTY REPORT - DR. BRIEAN MADDEN, PRINCIPAL

- Good feedback from parents on recent socials and activities. Huge thanks to PTO.
- Teacher Mrs. Heartstein will be combining all grades for one art show this spring - also will coincide with the spring concert by Mr. Reem on 5.22.18.

### VP OF ACTIVITIES - HEIDI BOURKE

- Cookie Social recap - 80 kids signed up.
- Theater Week update - 1.16-1.26.18 // Willy Wonka by Standing Ovation.
- Snowball Dance update - event is 2.02.18 and everything is coming together.
- Spring Social - skate party on 3.08.18 from 6.30-8.30pm at ISC in Mount Laurel.
- Mother Son Night - 3.23.18 - possibly at Big League Dreams but also looking at the Warrior Gym; please stay tuned.
- Parade of Artists - 2.05-08.18 - make sure you ask your child about their art day this week! This program is held once a year at each district school. Kids get to learn about various artists through games and activities as well as the techniques used by these artists ("realism", "impressionism", etc.)

### VPS OF FUNDRAISING - RENEE HERKLOZ

- Ladies Night recap - income was \$18,820 and expenses were \$7,478 - over \$10K net.
- Dad's Night out update - will be held at GPI on 1.20.18 from 7-9pm. Currently have 12 signed up. Last year 30.
- Dine Outs - next one on Friday, February 16th at Organico's Pizza.

### TREASURER - WHITNEY MICKNO

- Budget: review + vote:
  - Motion: Nicole Graziano
  - Second: Heidi Bourke
  - All in Favor: Yes

- Opposed: None
- Motion Carries: Yes

#### CORRESPONDING SECRETARIES: VALARIE OSWORTH + NORA PLATT

- Chairs needed: Mother Son Night & Family Fun Fest
- School Counselor's week

#### RECORDING SECRETARY - NICOLE GRAZIANO

- Approval of Minutes:
  - Motion: Heidi Bourke
  - Second: Maureen Mitchell
  - All in Favor: Yes
  - Opposed: None
  - Motion Carries: Yes

#### PARLIAMENTARIAN - JEN CHINN

- Notice of proposed bylaw changes and adding a new position to the PTO Board, Assistant Treasurer.
- Assistant Treasurer shall:
  - Be present at all PTO meetings and Board meetings.
  - Assist Treasurer as needed in maintaining custody of all funds of the Organization.
  - Deposit local receipts in accordance with the timeframe and procedure authorized by the Organization; maintain accurate records of such receipts.
  - Perform such other duties as may be prescribed in the bylaws or assigned to him/her by the Organization or by the Executive Committee.
- Modify Bylaws to change the election of the new VP of Fundraising to this year for a term of 2 years to run concurrently with Renee's last year.
- Approval of Minutes:
  - Motion: Nicole Graziano
  - Second: Heidi Bourke
  - All in Favor: Yes
  - Opposed: None
  - Motion Carries: Yes